

SUPERIOR COURT OF CALIFORNIA

COUNTY OF LOS ANGELES



DISSOLUTION DEFAULT JUDGMENT WITH AGREEMENT REVIEW CHECKLIST

Litigation Type
Family Law

Petition Type
Dissolution

Prerequisites

A Response was not filed, a default was or will be entered, and the parties have a written agreement. The Judgment is signed by both parties and the Respondent's signature is notarized.

The legal file and/or access to the case management system to verify information as indicated below. Conformed copies of missing documents may be used with approval from management.

The Petition is a required document.

Section A - Checklist for all scenarios

- Proof of Service of Summons
- Request to Enter Default (FL-165) with two self-addressed envelopes, one addressed to Petitioner and one addressed to Respondent **OR** verify default has been entered
- Petitioner's Declaration Regarding Service of Preliminary Declaration of Disclosure (FL-141)
- Petitioner's Declaration Regarding Service of Final Declaration of Disclosure **OR** Stipulation and Waiver of Final Declaration of Disclosure (FL-144) along with Respondent's Preliminary Declaration of Disclosure **OR** separately filed waiver **OR** waiver included in a written agreement pursuant to Family Code 2105(d)
- Petitioner's Declaration for Default or Uncontested Dissolution or Legal Separation (FL-170)
- Judgment (FL-180) with written agreement of the parties attached. Both parties' signatures are required on the agreement and the Respondent's signature must be notarized
- Spousal, Partner or Family Support Order Attachment (FL-343) **OR** spousal support addressed in a separately prepared Judgment attachment **OR** spousal support addressed on the Judgment
- Notice of Entry of Judgment (FL-190)

Section A - Checklist for all scenarios continued

- 1 original plus 3 copies of Judgment, 2 copies of the Notice of Entry of Judgment and 1 copy of all other documents submitted if conformed copies are requested. **NOTE: a lack of sufficient copies is not a reason to reject**. The Court is obligated to provide each party with a copy of the Notice of Entry of Judgment. The Court will make the necessary microfilm copy of the Judgment as needed.

Section B - If there are minor children of the marriage the following are also needed in addition to section A

- Declaration Under Uniform Child Custody and Jurisdiction Act (UCCJEA) (FL-105) MUST already be on file
- Child Custody and Visitation Order Attachment (FL-341) (attach to Judgment) **OR** other proposed written order containing the information required by Family Code 3048(a)
- Stipulation to Establish or Modify Child Support Order and Order (FL-350) attached to the Judgment, **OR** acknowledgment under Family Code 4065 included in written agreement, **OR** Child Support Information and Order Attachment (FL-342) attached to the Judgment
- Notice of Rights and Responsibilities (Health-Care Costs and Reimbursements Procedures) and Information Sheet on Changing a Child Support Order (FL-192) (may be attached by the party or by the Court)