

<b>SUPERIOR COURT OF CALIFORNIA COUNTY OF LOS ANGELES</b>		Reserved for Clerk's File Stamp
COURTHOUSE ADDRESS: STANLEY MOSK COURTHOUSE – CENTRAL 111 NORTH HILL STREET LOS ANGELES, CA 90012		
PETITIONER:		
RESPONDENT:		
<b>DEPARTMENT 2 SHORT CAUSE FAMILY CODE SECTION 217 HEARING/TRIAL SETTING ORDERS</b>		CASE NUMBER:
		DEPARTMENT:

- Notice is hereby given that this matter is set for a \_\_\_\_\_ day **short cause** trial or Family Code section 217 hearing in Department 2 of the Stanley Mosk Courthouse, located at 111 North Hill Street, Room 215 Los Angeles, California on \_\_\_\_\_, at 8:30 a.m. The parties and trial counsel are ordered to be personally present at the trial/hearing.

See further orders below.

**MANDATORY SETTLEMENT CONFERENCE**

- Notice is hereby given that this matter is scheduled for a Mandatory Settlement Conference (“MSC”) in:
- Department 18 of the Stanley Mosk Courthouse, located at 111 North Hill Street, Room 308, Los Angeles, California on \_\_\_\_\_, at 8:30 a.m.
  - Department F of the Santa Monica Courthouse, located at 1725 Main Street, Room 115, Santa Monica, California on \_\_\_\_\_, at 8:30 a.m.
  - Department Y of the Van Nuys Courthouse, located at 6230 Sylmar Ave., Room 420, Van Nuys, California, on \_\_\_\_\_, at 8:30 a.m.

The parties and trial counsel are ordered to be personally present at the MSC—unless advance arrangements are made with the settlement judge for any remote appearance.

The parties and counsel must be prepared to discuss the issues in the case, preparedness for trial, efforts at settlement, and trial time estimates. The parties must comply with Local Rule 5.14 regarding mandatory settlement conference requirements, including the requirement of an MSC brief. MSC briefs are to be lodged seven calendar days before the MSC and shall be lodged as follows:

- Department 18-Via the resource account at [SMCDept18@lacourt.org](mailto:SMCDept18@lacourt.org).
- Department F-Via the resource account at [SAMDeptF@lacourt.org](mailto:SAMDeptF@lacourt.org).

- Department Y-Via the resource account at [VNCDeptY@lacourt.org](mailto:VNCDeptY@lacourt.org).

The parties shall serve their MSC briefs upon one another on or before the date they are due to be lodged.

The parties' expert forensic accountants, if any, are to meet and confer to identify agreed upon and contested issues and are to prepare a joint statement and/or "side by side" analysis which shall be attached as an exhibit to the required Mandatory Settlement Conference brief.

Any motions for a continuance of the MSC must be set for hearing in Department 2 after applicable fees have been paid.

### **SHORT CAUSE TRIAL/HEARING READINESS ORDERS**

Unless otherwise ordered by Department 2 today, the following orders apply to all short cause trials/hearings.

In all matters in which spousal or child support, attorneys' fees or Family Code section 271 sanctions are at issue, the parties must file and serve an Income and Expense Declaration, form FL-150, as required by Family Code Section 3665, California Rules of Court, Rule 5.260, and Local Rule 5.9. The parties shall insure that the FL-150 is not more than 90 days old as of the date of the MSC, if any, and separately as of the date of the trial/hearing.

The parties must attach pay stubs for the last two months. If self-employed, the parties must also attach a Profit and Loss Statement for the past two years or an IRS Form 1040 Schedule C from their last tax return. The parties must completely fill in all blanks on financial declarations. "Unknown," "minimal," or "TBD" are not acceptable responses. The parties must bring copies of the prior two years state and federal Income Tax Returns, including all supporting schedules, to the MSC. If an MSC is not set, the FL-150 shall be filed and served at least seven calendar days before the trial/hearing.

In all dissolution, separation or nullity proceedings in which property is a disputed issue, no later than seven calendar days before the MSC the parties shall file and serve their Schedule of Assets and Debts, Form FL-142, or Property Declaration, Form FL-160, or Propertizer, or equivalent balance sheet. The parties shall list community property and separate property assets and debts with a proposed division, as well as accurate fair market values and loan balances as of the current date and at the date of separation, if applicable. "Unknown," "minimal" and "TBD" are not acceptable responses. If an MSC is not set, these documents shall be filed and served at least seven calendar days before the trial/hearing.

If not previously done, the parties must file and serve an exhibit list and must exchange all non-impeachment exhibits to be offered at the trial/hearing at least 10 calendar days before the MSC, if any, or the trial/hearing date, whichever is earliest. Unless previously ordered otherwise by the Home Court, Petitioner shall number all exhibits starting with "1;" Respondent shall number all exhibits starting with "500;" and any other party shall number all exhibits starting with "1,000." Each exhibit shall be fully and consecutively paginated by use of a hyphen (e.g., Ex. 14-23 refers to the twenty-third consecutive page of Exhibit 14.)

If not previously done, the parties must file and serve a witness list at least 10 calendar days before the earlier of the MSC, if any, or the trial/hearing date. The judicial officer may require further specification of

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witness information at the longer cause final status conference.

The parties, if all are represented by counsel, are ordered to meet and confer at least five days before the trial/hearing date to discuss the following potential stipulations concerning exhibits: (1) which exhibits may be admitted at the commencement of the hearing or trial; (2) which exhibits are agreed to be authentic (see Evidence Code Section 1400 et seq.); and (3) for any exhibit that a party contends is a “business record,” whether the exhibit meets the conditions set forth in Evidence Code Section 1271(a)-(d). The parties shall be prepared to lodge a recordation of their stipulations at the commencement of the trial/hearing.

The parties are cautioned that exhibits or witnesses not disclosed per this order or prior orders from the Home Court may be excluded from evidence by the Court.

Each party shall serve (but not file), at least seven days before the MSC, on other parties any appraisals or other forensic reports intended to be used at trial or hearing. If an MSC is not set, the reports shall be served at least seven calendar days before the trial/hearing.

Each party shall give notice to all parties and to the County of Los Angeles, Child Support Services Department, if applicable, of the date of trial in compliance with Code of Civil Procedure Section 594.

- Parties without an attorney are referred to the Self-Help Center, which may be accessed by calling 213-830-0845, for assistance in complying with these orders.

The Court further orders:

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**Failure to follow these orders may result in sanctions, including monetary sanctions under Code of Civil Procedure Section 177.5, vacating existing trial dates, or evidence exclusion orders as may be determined by Department 2 or the assigned trial/hearing court.**

SO ORDERED,

Date: \_\_\_\_\_

\_\_\_\_\_

Supervising Judge of Family Law

**For questions, help, or forms....**

- ✓ Call your local court’s self-help center.
- ✓ Talk to a lawyer or a qualified document preparer.

Get forms and self-help information at [www.lacourt.org](http://www.lacourt.org)