

Quick Reference Guide

Utilizing the courtroom modernization integrated systems provides seamless integration of all connected devices by providing enhanced image quality and improved audio during courtroom operations.

This **Quick Reference Guide (QRG)** will review the functions that can be performed by attorneys or self represented litigants..

Equipment Overview

In modernized courtrooms, attorneys and self-represented litigants will have use of the following:

1 **One to two large screens up to 85” in size.** These screens will display virtual hearings via **LACourtConnect** or **Webex**, documents shared with the Court, or content shared via wireless connection.



2 **Monitors with touch capability** and annotation. Two monitors will be located on counsel tables. One for the Plaintiff and one for the Respondent. An additional monitor will be located at the witness stand.



3 **Two Microphone Speaker Combo Units** on counsel tables. One for the Plaintiff and one for the Respondent. Both microphones are latch mute (push and hold to mute).



4 **A Document Camera.** Will allow counsel to display objects or documents to the court. Items are shared on all screens and will be able to zoom in/out as needed.



How to Share Content in Courtroom

via HDMI *Recommended*

The monitors on counsel tables come equipped with an HDMI cable to allow connectivity to an external device. To share/display the external device screen with the courtroom, connect the HDMI cable to the HDMI port on the external device.

The judicial officer will be sent a preview of the device screen and will approve or deny the request to share with the courtroom. Upon approval, the judicial officer will enable the display to the courtroom.



 **Note:**

**If your computer does not have an HDMI port, please bring an HDMI adapter.
The Court will not provide one.**



Annotations

The monitors come equipped with touch capability and an annotation function. Annotations allow for counsel, self-represented litigants or a witness to highlight, underline, circle, and use a pointer for enhancing the information being displayed. For detailed instruction on how to annotate and save annotations, please see:

How to Annotate Using the Modernized Courtroom Monitors.

Sharing Content Using Modernized Courtroom Equipment


via Wireless Connection

The Court can allow screen sharing via a wireless connection.

On your device, connect to the Wi-Fi provided by the Court. The Wi-Fi password will display in the top banner of monitor.

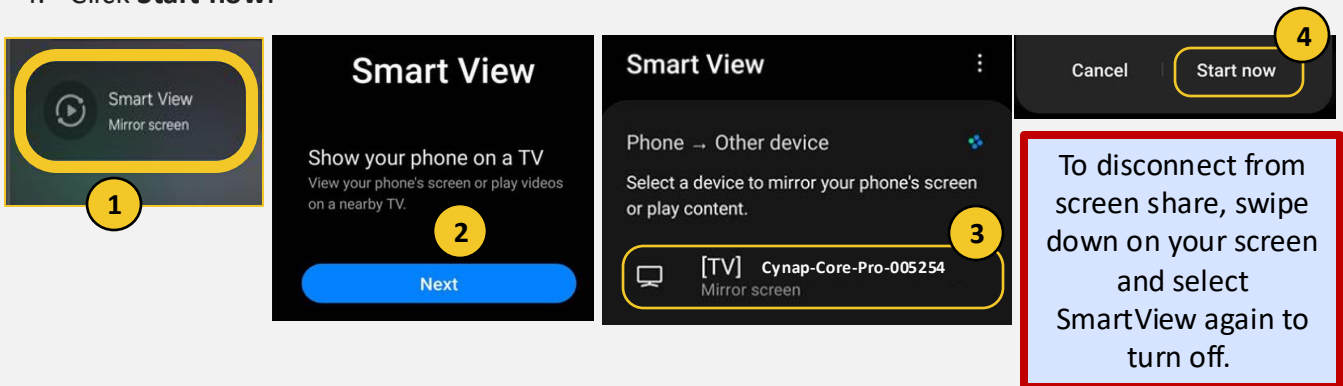
When sharing, the Judicial Officer will preview the content then provide a pin to the attorney or self-represented litigant to allow the content to be shared to the courtroom.



Example Wifi Network:
 **Cynap-Core-Pro-005254**

On Android:

1. Open SmartView (or your phone's equivalent) by swiping down on your screen to bring up the Quick Settings menu
2. Select **"Show your Phone on a TV"** then click **Next**
3. Select the **Cynap-Core-Pro** TV from the list.
4. Click **Start now**.



On iPhone:

1. Open **Control Center**
2. Tap the **Screen Mirroring** button.
3. Select the **Cynap-Core-Pro** TV from the list.

