

Navigating the Virtual Well as a Remote Participant

Quick Reference Guide

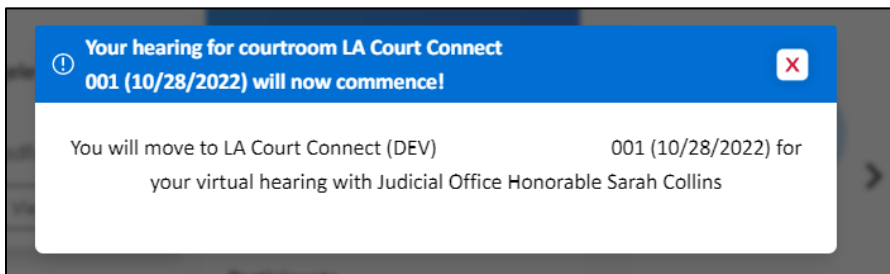
2023

LACourtConnect is part of the Court's Access LACourt | Your Way initiative and provides a convenient option for appearing in court without having to visit a court location.

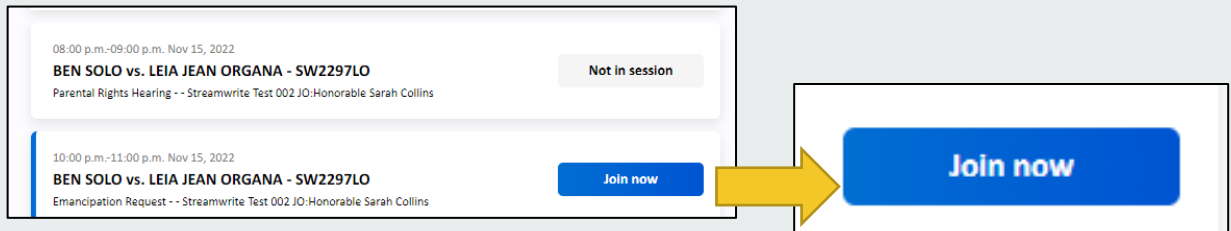
This Quick Reference Guide (QRG) outlines how to navigate the **Virtual Gallery** in LACourtConnect.

Joining Your Hearing

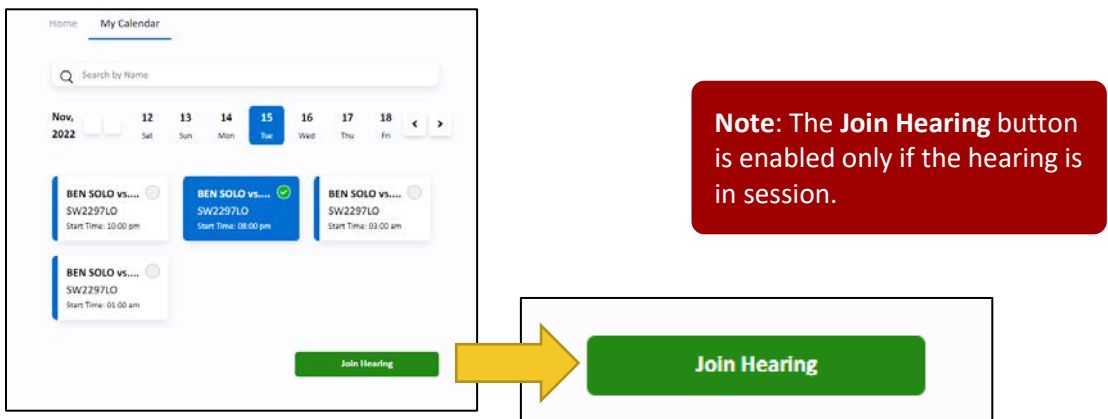
If you are in the Virtual Gallery when your hearing starts, you will automatically join the hearing. A notification will appear when your hearing starts.



You can manually join a hearing that is in session by **clicking Join now** in the case details window.



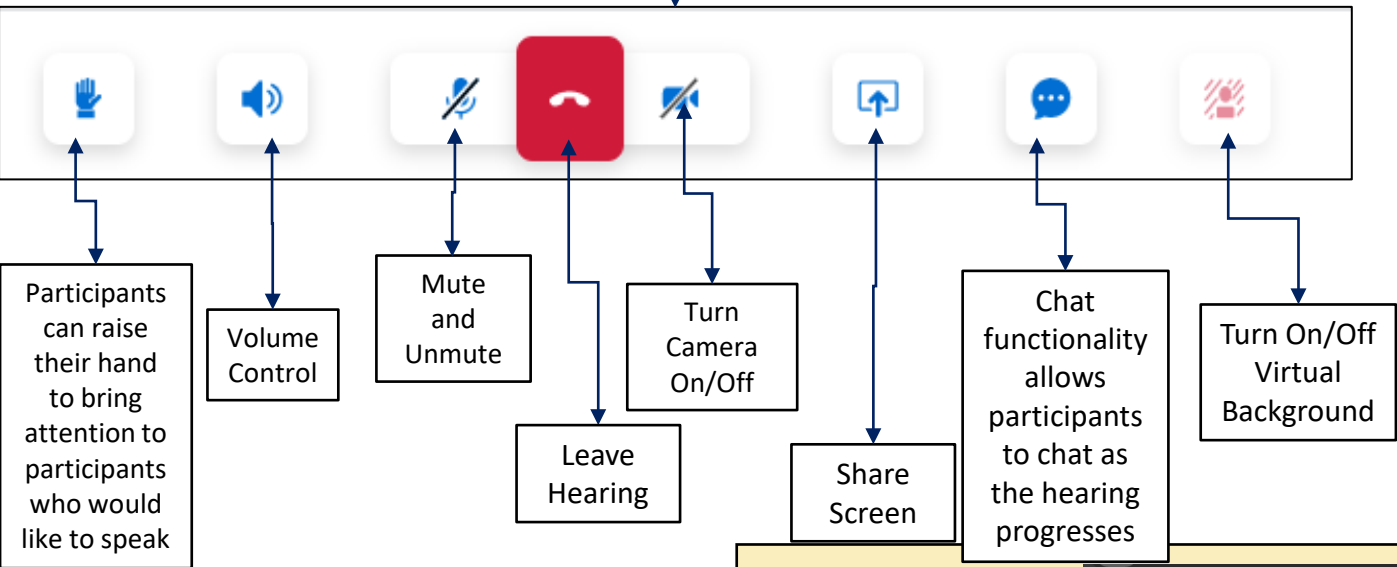
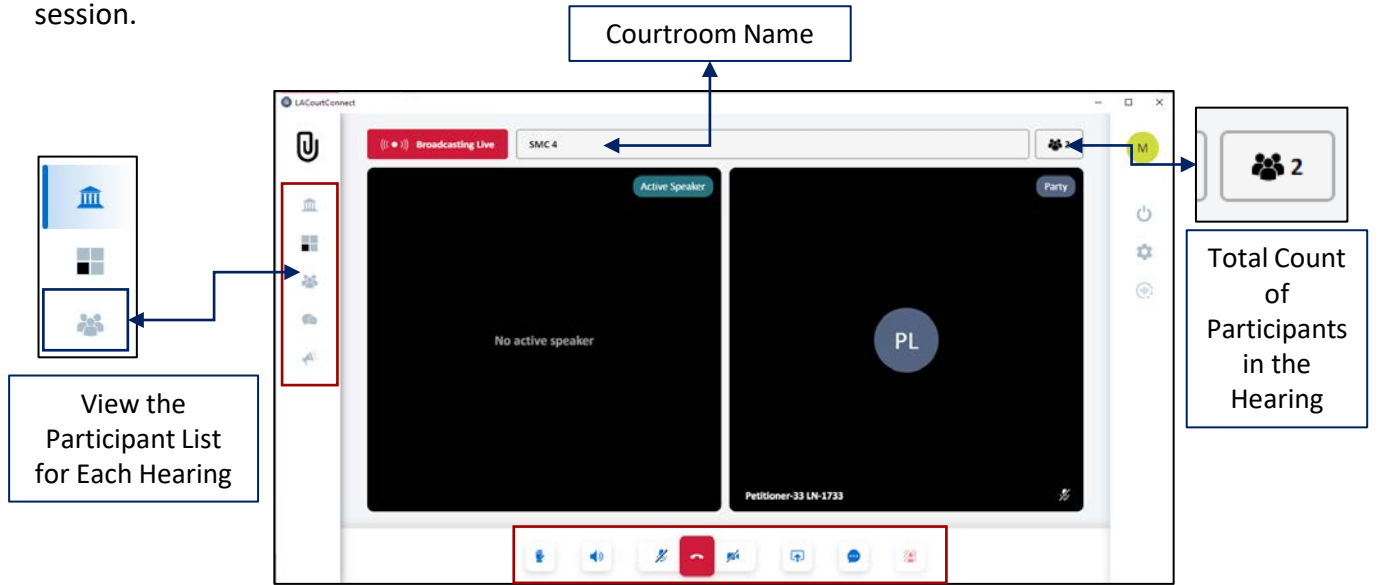
Join a hearing from My Calendar. Select a hearing and click **Join Hearing** to join the hearing.





Navigating the Well

If you have logged in to the Virtual Gallery, you are automatically pulled into a call when a roll call is in session.



NOTE: Virtual Backgrounds are not available for mobile devices

NOTE: Chat/Screen Share may be disabled by the Judicial Assistant or Judicial Officer.

When you enter the hearing, you may be prompted to grant access to your device's mic and camera. Click **Allow**.