

Create a CourtID

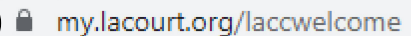
Quick Reference Guide

LACourtConnect is part of the Court's Access LACourt | Your Way initiative and provides a convenient option for appearing in court without having to visit a court location. This Quick Reference Guide (QRG) outlines how to Create a CourtID for LACourtConnect.

Step 1: Create a CourtID

1. Go to <https://my.lacourt.org/laccwelcome>.
2. Click on **Create New Account** or **Sign Up**.
3. Click on **Sign Up Now** located below the blue **Sign in** button.

1



NOTE: If you already have a CourtID, please skip to [Sign into LACC with your CourtID](#) QRG.

2

Sign In →



Create a New Account

Take advantage of the court's new remote appearance service by creating an account. You can learn more about LACourtConnect by [reading this overview](#).

Sign Up

2

Don't have an account? [Sign up now](#)

Sign in with your existing account

Email Address

Password

[Forgot your password?](#)

Sign in

Don't have an account? [Sign up now](#)

3



Note

Ensure you have Caps Lock turned off.



Step 2: Verify Email

4. Enter your email address.
5. Click **Send verification code**.
6. The verification code will be sent to the email address entered.
7. Enter the code and click **Verify code**.

Sign up with a new account

Email Address - Do This First

user123@email.com

4 **5**

New Password

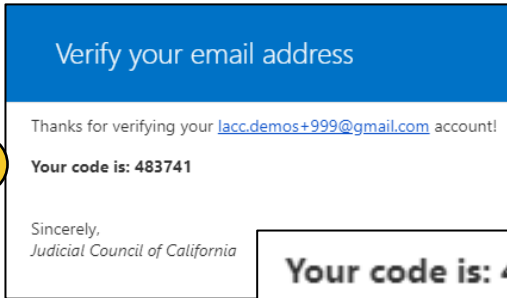
Confirm New Password

Display Name

Last Name

First Name

Cell Phone (optional - used for case update notification)



Your code is: 483741

The verification code will be sent to your inbox. Please copy and paste it into the verification code.

Sign up with a new account

Email Address - Do This First

lacc.demos+999@gmail.com

Verification code

483741

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Note

If you did not receive a code, click Send new code.



Step 3: Enter Information

1. Once the email address is verified, create a new password.
2. Enter your **Display Name, Last Name, and First Name**.
3. LACourtConnect homepage will appear upon successful registration.



Note

Password should contain at least 3:

- Lowercase letter
- Uppercase letter
- Digit
- Symbol

Sign up with a new account

Email Address - Do This First

[Change e-mail](#)

New Password

Confirm New Password **1**

Display Name

Last Name **2**

First Name

Cell Phone (optional - used for case update notification)

[Create](#) [Cancel](#)

LACourtConnect A new way to appear remotely. **3** Home Registration Interpreters Connect Help

Welcome to LACourtConnect. Select an option below to continue.

Note: Sign in is required to participate in LACourtConnect.

Important: LACourtConnect (LACC) is exclusively for the use of individuals who are involved in the case such as parties, attorneys, or, in some cases, testifying witnesses, and who wish to participate remotely. LACC will validate the individual's association with the case as part of registration. Members of the media or the public MAY NOT observe or participate in any hearings via LACC. Nonconfidential proceedings are open to the public to observe in person.

Schedule a remote audio or video appearance for a case with the Court. [Schedule](#)

Access your recent scheduling, payment, and cancellation activity. [Activity](#)