California Rules of Court 8.144



WELCOME TO OUR VIRTUAL TRAINING SESSION

California Rules of Court, Rule 8.144

At this time, as participants are logging in, please follow these steps:

- 1. You have been automatically placed on MUTE; please remain on MUTE.
- 2. Teams records your attendance automatically. No need to include your information in the chat.
- 3. Please use the CHAT feature when submitting your questions or comments.







California Rules of Court 8.144

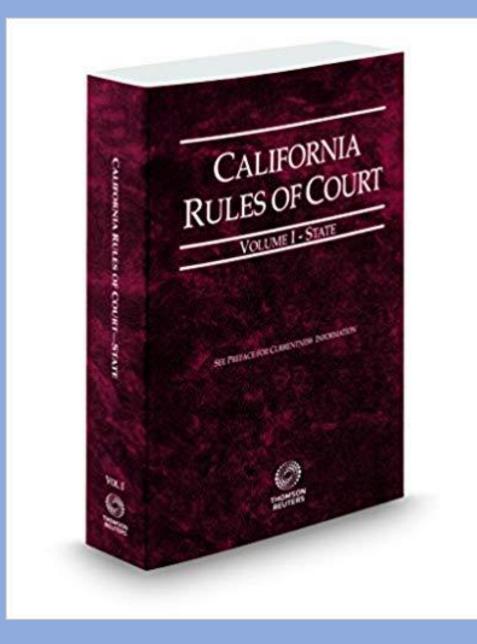


<u>APPEAL</u> TRANSCRIPTS

CRIMINAL JUVENILE FAMILY LAW PROBATE MENTAL HEALTH CIVIL MISDEMEANOR

References:

- 8.144
- 8.45 8.47

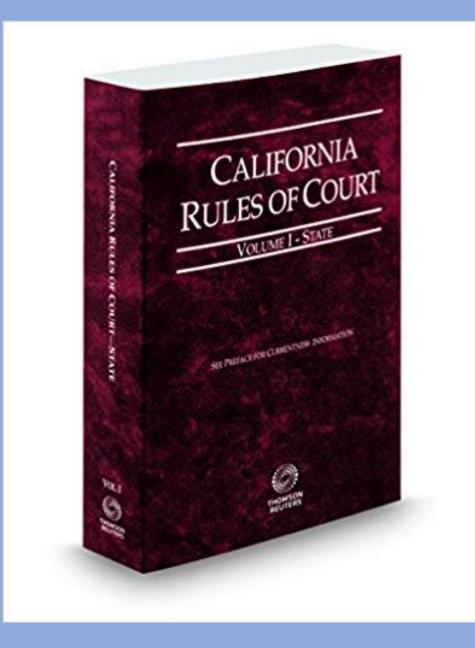


NON-APPEAL TRANSCRIPTS

COURT ORDERS PRELIMINARY HEARINGS PLEA & SENTENCINGS PRIVATE ORDERS

References:

- 8.144
- 8.45 8.47



LEARNING OBJECTIVES

- PAGINATION
- VOLUMES
- COVERS
- INDEXES
- REQUIREMENTS FOR AN ELECTRONIC TRANSCRIPT



SINGLE REPORTER TRANSCRIPTS

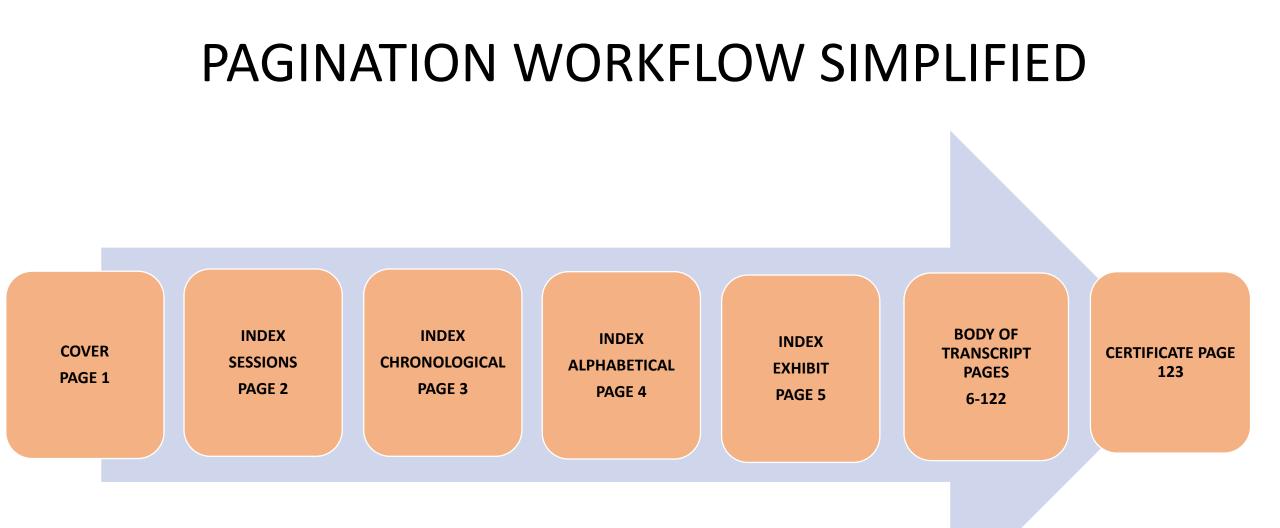
- Consecutively numbered beginning with the cover as page 1 and continuing throughout the transcript, including the indexes, certificates and cover pages for subsequent volumes.
- Use only Arabic numerals (i.e., 1, 2, 3.)
- No pages that begin with a letter (A1, B1, C1, etc.)

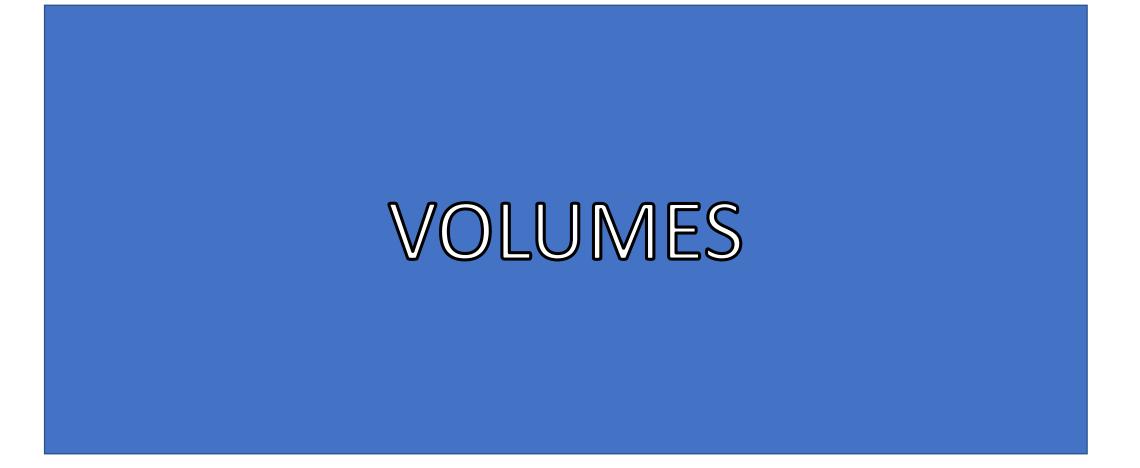
MULTIPLE REPORTER TRANSCRIPTS

- Use only Arabic numerals (i.e., 1, 2, 3.)
- No pages that begin with a letter (A1, B1, C1, etc.)
- Block Numbering
- If a volume has fewer than the assigned number of pages, on the last page of the segment, before the certificate page, the reporter must state in parentheses (Next volume and page number is ____).
- Certificate page: The reporter must add a hyphen to the last page number used, followed by the segment's assigned ending page number. (i.e., 257-300)

If a segment exceeds the assigned number of pages, the reporter must number the additional pages with the ending page number, a hyphen, and a new number, starting with 1 and continuing consecutively.

For example (300-1, 300-2, 300-3.)









VOLUMES

PREHISTORIC TIMES:

VOLUME ONE – Contained the following:

- Cover
- Title
- Indexes
- Certificates

TRANSITION:

EACH VOLUME - Contains the following:

- Cover
- Indexes
- Body of transcript
- Certificate

VOLUMES

EVERY PAGE MUST HAVE BOX – LINE NUMBERS – PAGE NUMBERS

VOLUME MAY INCLUDE MULTIPLE DATES WHEN IT'S A SINGLE-REPORTER APPEAL ONLY

EACH VOLUME WILL HAVE ITS OWN INDEX AND CERTIFICATE SPECIFIC TO THAT VOLUME.

LAST PAGE OF THE TRANSCRIPT BODY IN PARENTHESES "(NEXT VOLUME AND PAGE NUMBER IS _____)."

NO MORE THAN 300 PAGES IN A VOLUME.

Questions on Volumes





COVERS

The cover of each volume must state:

- Title and case number (Caption)
- Name of the trial court and trial judge
- Dates of proceedings in specific volume and volume number (Volume 1 of 6)
- Names and addresses of appellate counsel for each party
- Inclusive page numbers of that volume Pages 1-241/300, INCL.
- Your name and CSR number

IMPORTANT NECESSARY ADDITIONS

- AIRPLANE -000-
 - Place above the caption on the cover

• CASE NO. OR NUMBER

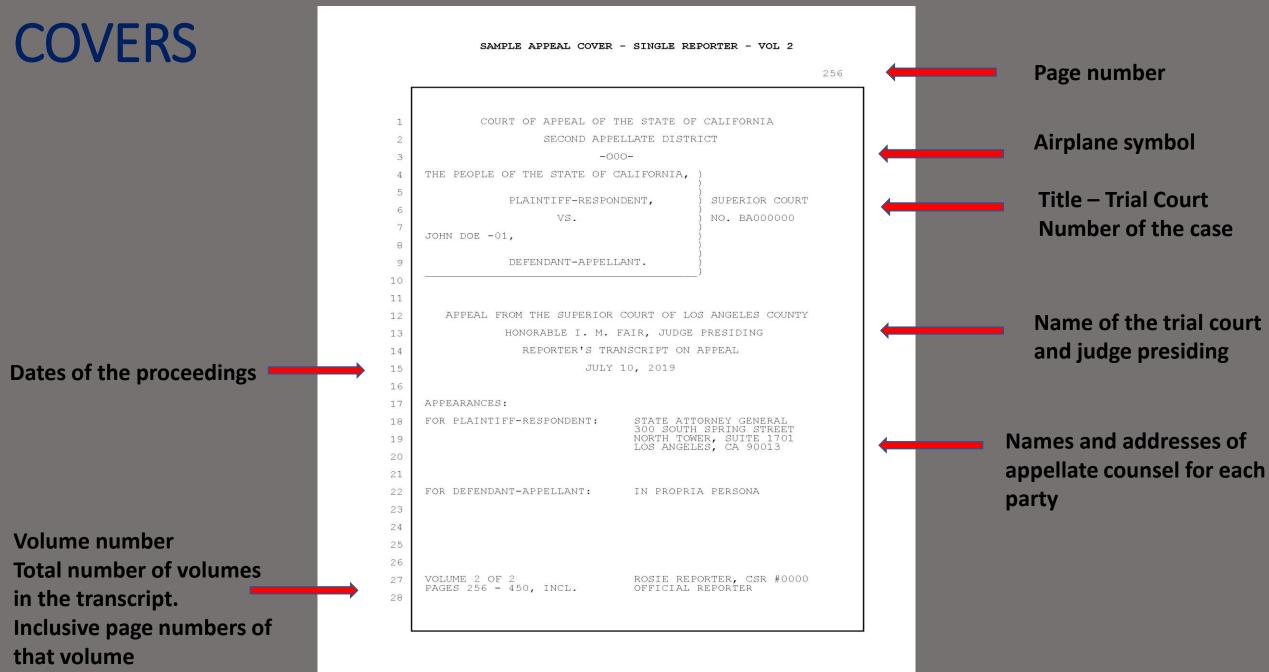
Use No. or Number only for the case number next to the caption box

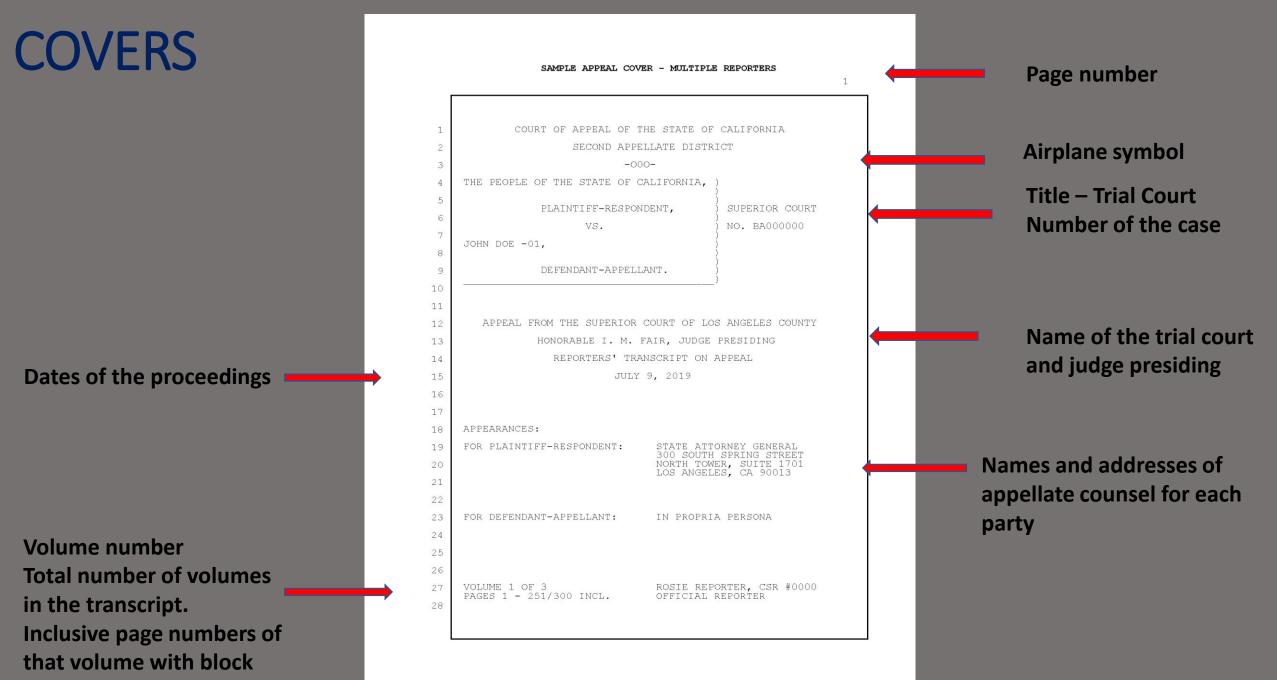
• DEPARTMENT

Use the word "DEPARTMENT" only. Do not use the abbreviation "No." or "Number" after the word "Department."

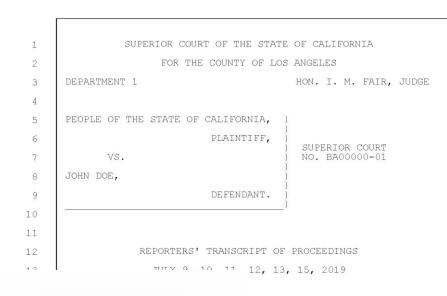
COVERS	SAM	PLE APPEAL COVER - SINGLE	, -	Page number	
	2 3 4 THE PEOPLE OF 5 6 7 JOHN DOE -01, 8 9	OF APPEAL OF THE STATE SECOND APPELLATE DIST -000- THE STATE OF CALIFORNIA PLAINTIFF-RESPONDENT, VS. DEFENDANT-APPELLANT.	RICT		Airplane symbol Title – Trial Court Number of the case
Dates of the proceedings	Steeling Back an annual solition and the second solition	APPEAL FROM THE SUPERIOR COURT OF LOS ANGELES COUNTY HONORABLE I. M. FAIR, JUDGE PRESIDING REPORTER'S TRANSCRIPT ON APPEAL JULY 9, 2019			Name of the trial court and judge presiding
	19 FOR PLAINTIFF 20 21 22 23 FOR DEFENDANT		TTORNEY GENERAL TH SPRING STREET OWER, SUITE 1701 ELES, CA 90013 RIA PERSONA		Names and addresses of appellate counsel for each party
Volume number Total number of volumes in the transcript. Inclusive page numbers of	24 25 26 27 VOLUME 1 OF 2 PAGES 1 - 255 28	ROSIE R , INCL. OFFICIA	EPORTER, CSR #0000 L REPORTER		

that volume





numbering





DF THE DISTRICT ATTORNEY LL JONES, DEPUTY I TEMPLE STREET ELES, CALIFORNIA 90012

OF THE PUBLIC DEFENDER NK GREENE, DEPUTY FOLTZ CRIMINAL JUSTICE CENTER I TEMPLE STREET BLES, CALIFORNIA 90012

STENO, CSR NO. 0001 EPORTER, CSR NO. 0000 VILLOINL REPORTERS

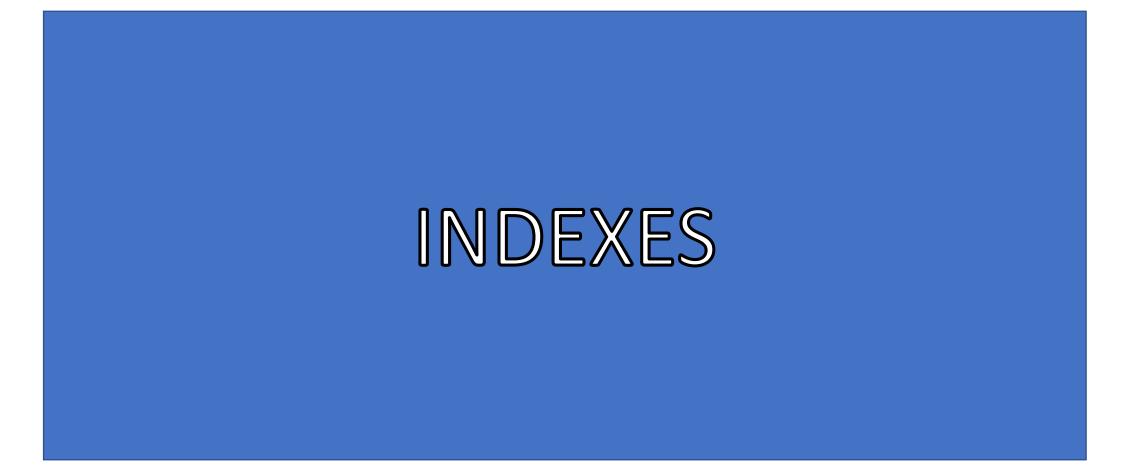
TITLE PAGE



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Questions on covers?



INDEXES

CHRONOLOGICAL

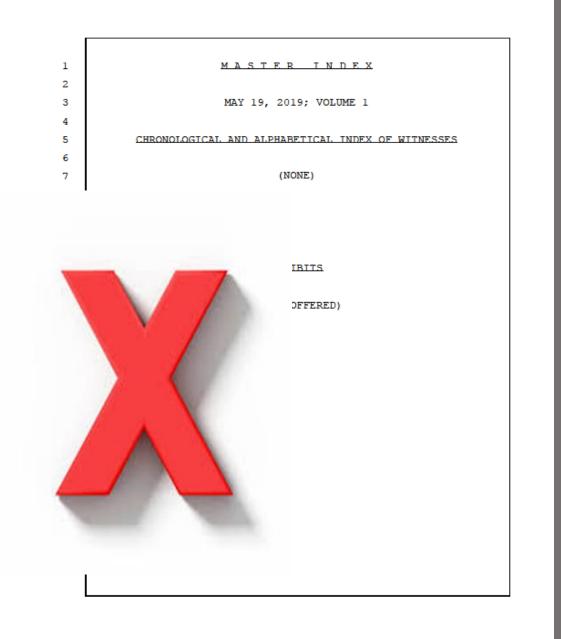
ALPHABETICAL

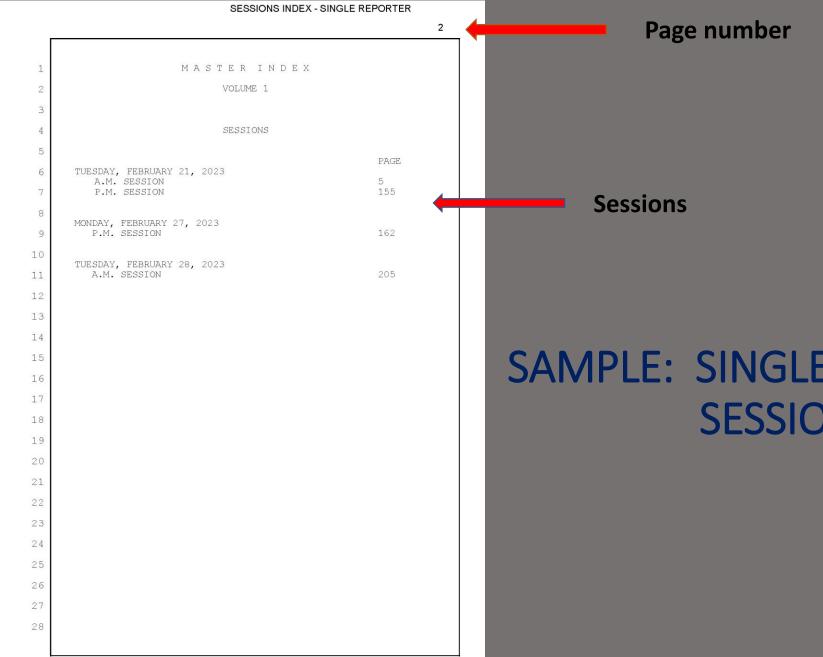
EXHIBIT

- MUST HAVE A PAGE NUMBER, LINE NUMBERS AND A BOX.
- MUST BEGIN ON SEPARATE PAGES
- MUST INDICATE MASTER INDEX AND VOLUME NUMBER
- IF THERE IS A CONFIDENTIAL PROCEEDING, THE MASTER INDEX MUST LIST EACH CONFIDENTIAL PROCEEDING BY TITLE – PLACED ON CHRONO/ALPHABETICAL INDEX PAGES

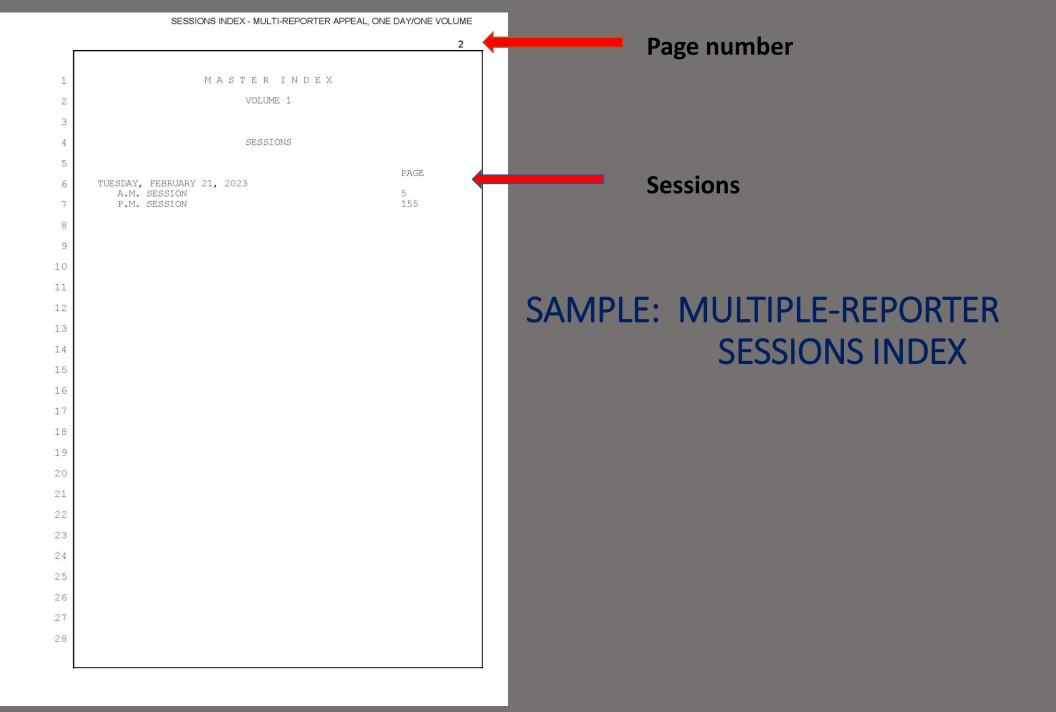


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SAMPLE: SINGLE-REPORTER **SESSIONS INDEX**



CHRONOLOGICAL INDEX OF WITNESSES 3 MASTER INDEX VOLUME 1 CHRONOLOGICAL INDEX OF WITNESSES PAGE SMITH, JAMES, (CALLED BY THE PEOPLE) DIRECT EXAMINATION BY MS. JONES 23 72 CROSS-EXAMINATION BY MR. GREENE DUKE, WILLIAM, (CALLED BY THE PEOPLE) DIRECT EXAMINATION BY MS. JONES 130 CROSS-EXAMINATION BY MR. GREENE REDIRECT EXAMINATION BY MS. JONES 156 183 199 RECROSS-EXAMINATION BY MR. GREENE FURTHER REDIRECT EXAMINATION BY MS. JONES FURTHER RECROSS-EXAMINATION BY MR. GREENE 233 240 MAY, APRIL, (CALLED BY THE DEFENSE) DIRECT EXAMINATION BY MR. GREENE 242 256 CROSS-EXAMINATION BY MS. JONES CONFIDENTIAL - MAY NOT BE EXAMINED WITHOUT COURT ORDER: PITCHESS HEARING: PAGES 37 THROUGH 50 MARSDEN HEARING: PAGES 150 THROUGH 168

1

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14 15 16

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27 28

Page number

SAMPLE: INDEX -CHRONOLOGICAL

Confidential Proceedings

Note: Page Number and Confidential Proceedings

	ALPHABETICAL INDEX OF WIT	NESSES	
		4	Page number
1	MASTER INDEX		
2	VOLUME 1		
3			
4	ALPHABETICAL INDEX OF WITNESSES		
5		PAGE	
6 7	DUKE, WILLIAM, (CALLED BY THE PEOPLE) DIRECT EXAMINATION BY MS. JONES CROSS-EXAMINATION BY MR. GREENE	130 156	
8	REDIRECT EXAMINATION BY MS. JONES RECROSS-EXAMINATION BY MR. GREENE	183 199	
9	FURTHER REDIRECT EXAMINATION BY MS. JONES FURTHER RECROSS-EXAMINATION BY MR. GREENE	233 240	
10	MAY, APRIL, (CALLED BY THE DEFENSE) DIRECT EXAMINATION BY MR. GREENE	242	SAMPLE: INDEX - ALPHABETICAL
11	CROSS-EXAMINATION BY MS. JONES	256	
12	SMITH, JAMES, (CALLED BY THE PEOPLE) DIRECT EXAMINATION BY MS. JONES	23	
13	CROSS-EXAMINATION BY MR. GREENE	72	
14			
15			
16	CONFIDENTIAL - MAY NOT BE EXAMINED WITHOUT COURT ORDE	R:	Confidential Proceedings
17	PITCHESS HEARING: PAGES 37 THROUGH 50		connuential Proceedings
18	MARSDEN HEARING: PAGES 150 THROUGH 168		
19			
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	EXHIBIT INDEX								
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2	VOLUME 1								
3	EXHIBITS								
4									
5	PEOPLE'S								
6	EXHIBITS	DESCRIPTION	ID	EVD	REFUSED				
7	1 - 3	PHOTOGRAPH	53	195					
8	4	CD	89	195					
9	5	DOCUMENT	89	195					
10	6	COPY OF EMAIL	240						
11	7	DOCUMENT	247						
12									
13									
14	DEFENSE EXHIBITS	DESCRIPTION	ID	EVD	REFUSED				
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Page number

SAMPLE: INDEX - EXHIBIT

Confidential Proceedings

Marsden

In Camera



Pitchess

Confidential Proceedings

Must have a Volume Number

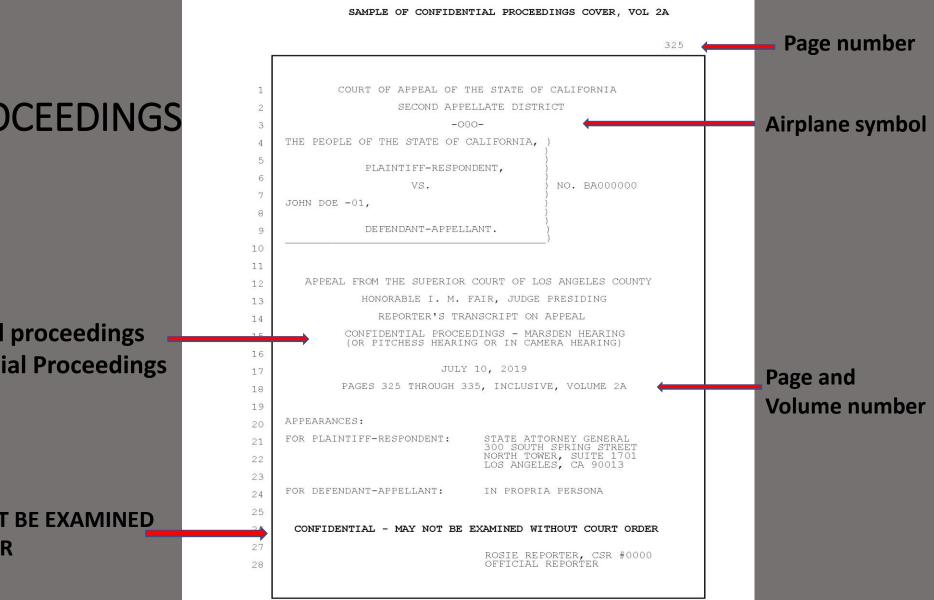
It coincides with the volume number in which proceedings were heard. Ex.: Volume 2A, Volume 3A.

- Must have a cover.
- Must have a separate, comprehensive Index of Confidential Proceedings included with the confidential proceeding transcript.
- Must have a certificate at the end.
- Must be delivered in separate electronic files.
- COVER: Must have the words: "CONFIDENTIAL MAY NOT BE EXAMINED WITHOUT COURT ORDER"

SAMPLE: COVER – CONFIDENTIAL PROCEEDINGS

Placement Confidential proceedings . and name of Confidential Proceedings

CONFIDENTIAL – MAY NOT BE EXAMINED WITHOUT A COURT ORDER

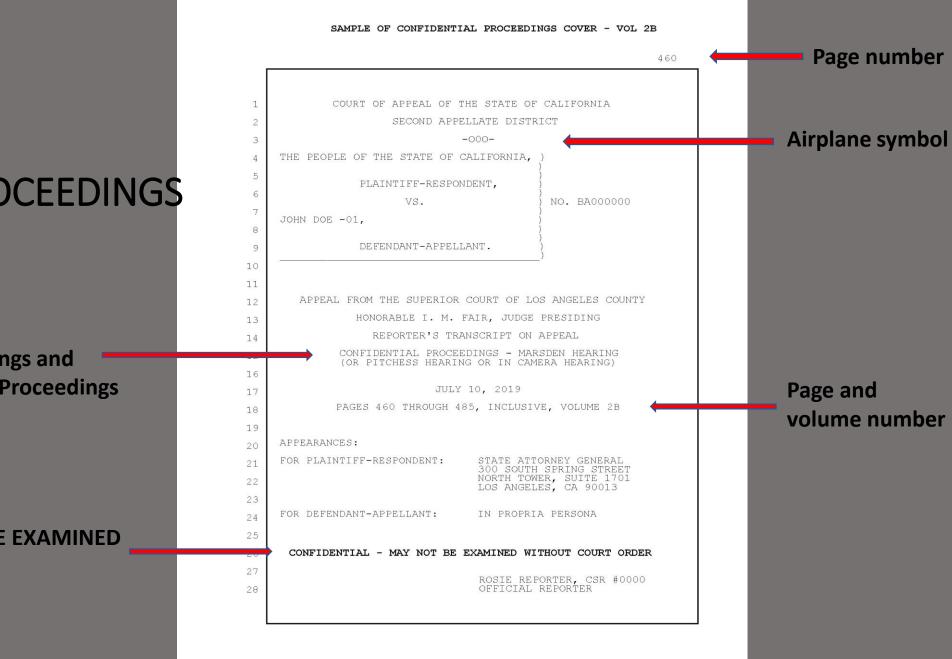


SAMPLE:

COVER – CONFIDENTIAL PROCEEDINGS

Confidential Proceedings and name of Confidential Proceedings

CONFIDENTIAL – MAY NOT BE EXAMINED WITHOUT A COURT ORDER



A comprehensive Index of Confidential Proceedings must be included with the Confidential Proceedings transcript

INDEX OF CONFIDENTIAL PROCEEDINGS Index of Confidential Proceedings must include the following:

- The date and volume number (coincides with the volume number of the transcript)
- Page numbers
- List the names of the parties present at the hearing and their counsel

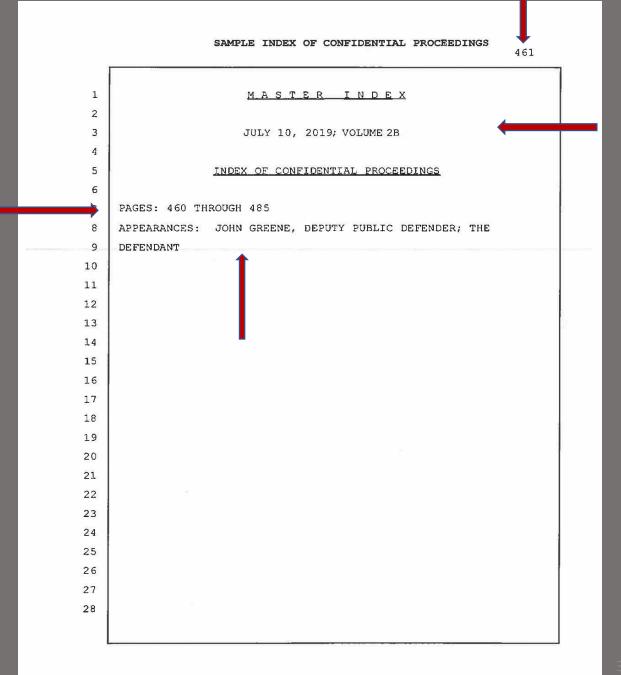
EXAMPLE

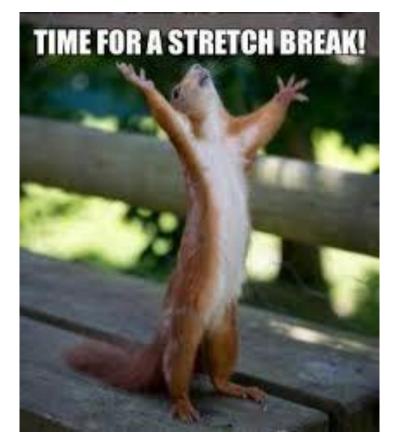
INDEX OF CONFIDENTIAL PROCEEDINGS

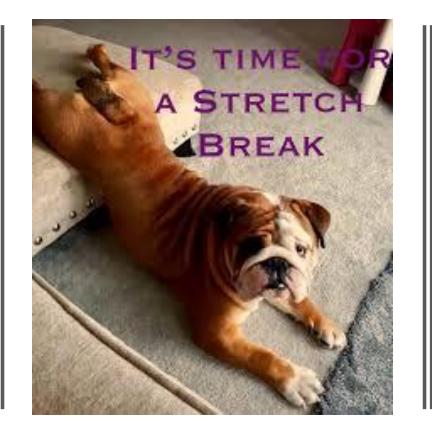
	SAMPLE INDEX OF CONFIDENTIAL PROCEEDINGS	38	
1	MASTER INDEX		
2 3	JULY 10, 2019; VOLUME 1A		
4	INDEX OF CONFIDENTIAL PROCEEDINGS		
6			
7	PAGES: 37 THROUGH 50 APPEARANCES: JOHN GREENE, DEPUTY PUBLIC DEFENDER; THE		
9 10	DEFENDANT		
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EXAMPLE

INDEX OF CONFIDENTIAL PROCEEDINGS









10-MINUTE STRETCH BREAK

CRC 8.144



CRC 8.144 REQUIREMENTS ELECTRONIC FILE

- A. Be electronically generated may not be scanned.
- B. Be a full text-searchable PDF
- C. Ensure that the electronic page counter in the PDF file viewer matches the transcript page numbering.
- D. Include an electronic bookmark to each heading and subheading; all sessions (datelines); all witness examinations (Direct/Cross/RD/RC, etc.), all indexes and all exhibits where marked for ID and admitted or refused.
- E. Be digitally or electronically signed.
- F. Permit users to copy and paste, keeping the original formatting, but with headers, footers, line numbers, page numbers excluded.
- G. Permit courts to electronically add "Filed" "Received" stamps.

(1)(A): MUST Be generated electronically.

May not be scanned



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NO SCANNING



(1)(B): Be in full textsearchable PDF
(portable document format) or other
searchable format
approved by the court.



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ELECTRONIC FORM 8.144(d)

(1)(C): Ensure that the electronic page counter in the PDF viewer matches the transcript page numbering.

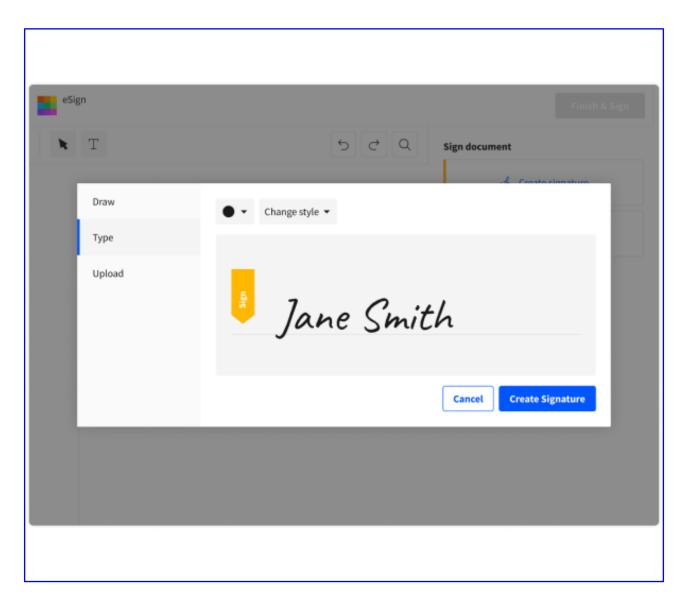
1 COURT OF APPEAL OF THE STATE OF CALIFORNIA 1 SECOND APPELLATE DISTRICT -000--3 THE PEOPLE OF THE STATE OF CALIFORNIA, -5 PLAINTIFF-RESPONDENT, SUPERIOR COURT vs. NO. BA000000 JOHN DOE -01. DEFENDANT-APPELLANT. 10 11 12 APPEAL FROM THE SUPERIOR COURT OF LOS ANGELES COUNTY 13 HONORABLE I. M. FAIR, JUDGE PRESIDING REPORTER'S TRANSCRIPT ON APPEAL 14 JULY 9, 2019 15 16 17 APPEARANCES: 18 FOR PLAINTIFF-RESPONDENT: 19 STATE ATTORNEY GENERAL 300 SOUTH SPRING STREET NORTH TOWER, SUITE 1701 LOS ANGELES, CA 90013 20 21 22 23 FOR DEFENDANT-APPELLANT: IN PROPRIA PERSONA 24 25 26 VOLUME 1 OF 2 ROSIE REPORTER, CSR #0000 OFFICIAL REPORTER 27 PAGES 1 - 255, INCL. 28

(1)(D): Electronic bookmark to each heading and subheading; AM/PM sessions or hearings (datelines); all witness examinations; all indexes and all exhibits where any exhibit is marked for identification, admitted or refused.

All bookmarks, when clicked, must retain the user's currently selected zoom settings.

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	CROSS-EXAMINATION DUKE, WILLIAM - DIRECT EXAMINATION		7 8	DIRECT EXAMINATION BY MS. JONES 55 CROSS-EXAMINATION BY MR. GREENE 70	
	DUKE, WILLIAM - CROSS-EXAMINATION DUKE, WILLIAM - REDIRECT EXAMINATION		9 10 11	DUKE, WILLIAM, CALLED BY THE PEOPLE DIRECT EXAMINATION BY MS. JONES 85 CROSS-EXAMINATION BY MR. GREENE 90 REDIRECT EXAMINATION BY MS. JONES 10 RECROSS-EXAMINATION BY MR. GREENE 11 UNDERSTORMED 11	0 0 .2
	DUKE, WILLIAM - RECROSS-EXAMINATION	•	12 13	FURTHER REDIRECT EXAMINATION BY MS. JONES 11 FURTHER RECROSS-EXAMINATION BY MR. GREENE 13 PACKARD, JUNE, CALLED BY THE PEOPLE 13 DIRECT EXAMINATION BY MS. JONES 13	0
	DUKE, WILLIAM - FURTHER DIRECT EXAMINATION		14 15	CROSS-EXAMINATION BY MR. GREENE 15 REDIRECT EXAMINATION BY MS. JONES 15 RECROSS-EXAMINATION BY MR. GREENE 16	i0 i8
	DUKE, WILLIAM - FURTHER RECROSS-EXAMINATION		16	GREY, ANGEL, CALLED BY THE PEOPLE DIRECT EXAMINATION BY MS. JONES 17 CROCK EVAMINATION BY MS. CORENE	-
	PACKARD, JUNE - DIRECT EXAMINATION PACKARD, JUNE -		17 18	CROSS-EXAMINATION BY MR. GREENE 20 MAY, APRIL, CALLED BY THE DEFENSE	10
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	EXAMINATION PACKARD, JUNE -		21 22	45	

(1)(E): Be digitally and electronically signed by the court reporter, unless the court reporter lacks the technical ability to provide a digital signature, in which case only an electronic signature is required.



(1)(F): Permit users to copy and paste, keeping the original formatting, but with headers, footers, line numbers and page numbers excluded. ELECTRONIC FORM 8.144 (1)(G): Permit courts to electronically add filed/received stamps.

SUPERIOR CO COUNTY C	Reserved for Clerk's File Stamp		
COURTHOUSE ADDRESS:	Stanley Mosk Courthouse Civil Appeals Unit 111 North Hill Street, Room 111A Los Angeles, CA 90012 Telephone: (213) 830-0822	Superior Court of California County of Los Angeles SEPT. 28, 2021	
PLAINTIFF AND APPELLANT:	BRET BOCCHIERI	 Sherri R. Carter, Executive Officer/Clerk By: J. Ford, Deputy 	
DEFENDANT AND RESPONDENT:	FARMERS INSURANCE	- by. o. i old, Deputy	
		TRIAL COURT CASE NUMBER: 19STCV37299	
NOTICE TO REPORTE ON APPEAL	COURT OF APPEAL CASE NUMBE B312632		
		NOTICE OF APPEAL DATE: 5/3/2021	

CERTIFICATE

ELECTRONIC FORM 8.144(d)(2)

Each individual must provide a digitally and electronically signed certificate with his or her respective volume(s).

If the court reporter lacks the technical ability to provide a digital signature, then only an electronic signature is required.

TAKEAWAYS

- Reporter prepares own volume
- Every page has page number-numerals only
- Cover page is page 1
- No Title page
- Indexes on separate pages
- No more no/none index page
- (Next Volume and Page Number is _____
- Every volume has a certificate
- End block number on certificate





E-FILING TAKEAWAYS

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- Digitally and electronically signed
- Copy/pasting function retains formatting
- Permit Courts to stamp "Filed" "Received"





Thank You

Questions?







